

PRESBYTERY OF LAKE MICHIGAN
CONSENT AGENDA of the STATED MEETING
March 8, 2025

1. **To excuse** these members and elder commissioners at their request and to add those who will continue to request an excused absence up to the actual meeting: Daniel Anderson (Spring Lake First), Mary Austin (VM), David Braak (VM), Jessica Bratt Carle (VM), Cal Bremer (VM), Katherine Culpepper (MAL), Brenda Deily (Three Rivers), Karen Fitz LaBarge (Rockford North Kent), David Habicht (Buchanan), Laurie Hartzel (Retired), Mackenzie Jager (Muskegon), Jake Kauffman (MAL), Hailey Malcolm (MAL), Kyle Nolan (VM), Philomena Ofori-Nipaah (GR North Park), Jen Porter (GR Westminster), Kathleen Robertson King (MAL), Scott Scheel (Edwardsburg), Barb Schruer (MAL), Sarah Schmidt-Lee (VM), Lisa Schrott (Okemos), Pat Weatherwax (HR), Seth Weeldryer (Kalamazoo First)
2. **To approve** the Minutes of the Stated Meeting of the Presbytery of Lake Michigan, December 02, 2024, Online only.
3. **To file** the approved Minutes of the Presbytery of Lake Michigan Leadership Team on December 5, 2024, and February 6, 2025. Online only.
4. **To receive** the Report of the Stated Clerk for today, as follows:

REPORT OF THE STATED CLERK
Rev. Fran Lane-Lawrence
March 8, 2025

1. **BALANCING OF THE PRESBYTERY ROLLS:** The policy of the Presbytery of Lake Michigan is to balance teaching elders and ruling elders for voting. For purposes of balancing, only those Honorably Retired/Retired members who are active in ministry within the presbytery are counted. In order to balance the number of teaching elders and ruling elders, the Presbytery will continue with the Roll of Balancing Ruling Elders in 2025, giving voice and vote to ruling elders who are on the presbytery staff, the Commission on Ministry, the Commission on the Preparation for Ministry, the Leadership Team, the Nominating & Representation Committee, the Budget & Finance Committee, the Permanent Judicial Commission and ruling elders who are GA Commissioners, past Moderators, Christian Educators and Commissioned Ruling Elders (CREs).
2. **ASSIGNED RULING ELDER COMMISSIONERS:** The assignment for 2025 is as follows: Grand Rapids Westminster and Grand Haven First with four (4) ruling elders; Grand Rapids Forest Hills, Holland First, Kalamazoo First, and Okemos with three (3) ruling elder commissioners; and Battle Creek First, Brooklyn, Holt First, Lansing First, Niles First, and Spring Lake First with two (2) ruling elder commissioners to have voice and vote at stated meetings of the presbytery. All other congregations have one (1) ruling elder commissioner.

3. **ANNUAL STATISTICAL REPORTING OF CONGREGATIONS:** The online statistical reporting system for the PC(USA) 2024 Session Annual Statistical Report became available on January 1, 2025. The Session Annual Statistical Report for each congregation was to be approved by the session prior to submission. The deadline for submission of the Session Annual Statistical Report was February 7, 2025. The associate clerk helped several congregations with corrections and submission of statistical data prior to and after the February 7, 2025, deadline. Fifty-eight (58) congregations of the Presbytery of Lake Michigan submitted their statistical information.
4. **FOR CLERKS OF SESSION - REVIEW OF 2024 SESSION MINUTES:** Planning for the review of 2024 Session Minutes continues. Please find below the schedule for the review of 2024 minutes for each Cluster. Please know that if your schedule does not allow you to attend the minute review in your own cluster, you may attend a minute review in another cluster. Clerks may also contact Annamarie Groenenboom, Associate Clerk, to make an appointment to bring the congregation's minutes and register books to the presbytery office for review.

The 2024 Minute Review Checklist is posted on the Presbytery website. Please contact Annamarie Groenenboom, Associate Clerk, with any questions you might have about the 2024 session minutes reviews.

Cluster 1 – June 10, 2025 at 1 p.m. – Cathy Smart/Annamarie Groenenboom

Location: First Presbyterian Church, 221 East Harris Street, Cadillac, MI
Big Rapids, Cadillac First, Hesperia, Lake City

Cluster 2 – May 17, 2025, at 2:00 p.m. – Lynne Ploeg/Annamarie Groenenboom

Location: Parkwood Presbyterian Church, 7998 28th Avenue, Jenison, MI
Grand Haven, Forest Hills, North Park, Westminster GR, Holland, Ionia, Jenison
Parkwood, Lyons-Muir, Muskegon, North Kent, Spring Lake

Cluster 3 – May 3, 2025, at 2:00 p.m. – Linda Freeze/Annamarie Groenenboom

Location: First Presbyterian Church, 13 South 4th Street, Niles, MI
Benton Harbor First, Fairplain, Buchanan, Cassopolis, Decatur, Edwardsburg,
Niles, Sturgis

Cluster 4 – June 14, 2025, at 2:00 p.m. – Annamarie Groenenboom

Location: Westminster Presbyterian Church, 1515 Helen Avenue, Portage, MI
Allegan, Gobles, Hastings, Kalamazoo First, Kalamazoo North, Paw Paw,
Plainwell, Portage Westminster, Richland, Schoolcraft, Three Rivers

Cluster 5 – April 12, 2025, at 10:00 a.m. - Bruce Archer

Location: First Presbyterian Church, 313 East Maple, Mason, Michigan
Dimondale, East Lansing Eastminster, Peoples, Holt, Delta, Lansing First, North
Westminster, Mason, Okemos, Stockbridge, Unadilla

Cluster 6 – May 31, 2025, at 2:00 p.m. – Russell Jacobson/Annamarie Groenenboom

Location: First Presbyterian Church, 743 W Michigan Ave, Jackson, MI

Battle Creek First, Pennfield, Westlake, Brooklyn, Coldwater, Concord, Homer,
Jackson First, Jackson Westminster, Jonesville, Marshall.

5. **GENERAL ASSEMBLY RECOMMENDATIONS FOR AMENDMENTS TO THE BOOK OF ORDER:** The following General Assembly recommendations for proposed amendments to the Book of Order are being presented for approval. For more specific details regarding the amendments, please see the Proposed Amendment Booklet and the GA Amendment Summary document. Both documents may be found in the presbytery meeting materials (online only).

Note: Approval of the consent agenda will approve the following items:

Foundations of Polity

- a. 24A – F-1.0403 - Unity in Diversity

Form of Government

- b. 24B - G-1.0104 - Other Forms of Corporate Witness (Worshipping Communities etc...)
c. 24D - G-2.0504b - Temporary Pastoral Relationships - Terms of Service
d. 24-E - G-2.0504b - Temporary Pastoral Relationship - Non-Disclosure Agreements
e. 24-F - G-2.0610 - Accommodations to Particular Circumstances
f. 24-G - 2.0901 - Congregational Meetings - Non-Disclosure Agreements
g. 24-H - G-3.0106 - Administration of Mission
h. 24-I - G-3.0302d - Relationships with Synod and General Assembly
i. 24-J - G-3.0501 - Composition and Responsibilities

Church Discipline

- j. 24-K - D-7.0501 - Referral to Investigating Committee
k. 24-L - D-7.0902b - Administrative Leave

6. **BOUNDARY AND ETHICS TRAINING:** The PCUSA Constitution in the *Book of Order* mandates all councils (this includes sessions) adopt and implement sexual misconduct policies “which shall include requirements for training which includes the topic of sexual misconduct and child sexual abuse prevention . . . at least every 36 months.” (G-3.0106) The Presbytery of Lake Michigan also mandates sexual misconduct/ boundary training every 36 months for teaching elders, including retired ministers, commissioned ruling elders, ruling elders, and Christian educators who are active in the ministry of the Presbytery. If members of your session have not yet completed Boundary Training, please contact Rev. Annamarie Groenenboom, Associate Clerk, or Rev. Dr. Fran Lane-Lawrence, Executive Presbyter/Stated Clerk, for information about how to complete the training.

Upcoming Dates:

September 13, 2025, at Battle Creek First - Ruling Elder Boundary Training

September 20, 2025, at TBD - Teaching Elder Boundary Training

October 11, 2025, at GR Forest Hills - Teaching Elder Boundary Training

*Training will be led by Rev. Dr. Fran Lane-Lawrence, Rev. Kristin Stroble, and Rev. Annamarie Groenenboom

7. **REQUEST FOR EXCUSED ABSENCES FOR PRESBYTERY MEETINGS:** The Stated Clerk asks that all requests for excused absences be made through the online system available on the Presbytery website or by using this link: <https://lakemichiganpresbytery.breezechms.com/form/6ce58f>. *Requests for excused absences not requested through the online system may not be recorded correctly.*
8. **DATES FOR STATED MEETINGS IN 2025:** The dates for stated meetings of the Presbytery of Lake Michigan for 2025 are as follows:
- a. Saturday, March 8, 2025 – *E LANSING EASTMINSTER*
 - b. Tuesday, June 10, 2025 – *CADILLAC FIRST*
 - c. Saturday, September 13, 2025 -*BATTLE CREEK FIRST*
 - d. Tuesday, December 2, 2025 - *TBD*

Thank you to these congregations for generously hosting a meeting of the Presbytery of Lake Michigan.

9. **PROPERTY SALES:**

First United Presbyterian Church of Dimondale, MI

On December 12, 2024, First United Presbyterian Church sold 166 Bridge St, Dimondale, MI 48821 for the sum of \$147,175.00.

LEGAL DESCRIPTION: A parcel of land being part of lots #16 and #15, Block 21, Plat of the Village of Dimondale, section 15, T3N, R3W, Windsor Township, Eaton County, Michigan being more particularly described as: Beginning of the north corner of said block 21, thence S44°19'15"E 104.73 feet, on the northeast right of way line of said block 21; thence S45°03'02"W 35.76 feet, parallel with the northwest right of way line of said block 21; thence N44°19'15"W 104.73 feet, parallel with the northeast right of way line of said block 21 to the northwest right of way line of said block 21; thence N45°03'02"E 35.76 feet, on the northwest right of way line of said block 21 to the point of beginning, containing 3743 square feet, more or less.

10. **REPORTS OF ADMINISTRATIVE COMMISSIONS:**

Eastminster Presbyterian Church of Grand Rapids, MI

Lake Michigan Presbytery

Administrative Commission for Eastminster Presbyterian Church of Grand Rapids, MI

March 8, 2025

This report is provided to the Presbytery of Lake Michigan by the Administrative Commission for Eastminster Presbyterian Church of Grand Rapids, MI. Our intent is to provide a summary of the process that has taken place since the date of formation.

On March 11, 2023, at the Stated Meeting of the Presbytery of Lake Michigan, a motion prevailed for the Commission on Ministry to request that the Presbytery assign an Administrative Commission 2025.03.08. PLM Consent Agenda

(AC) to Grand Rapids Eastminster to close the church in its present form. {Minutes 2023 3 11, p. 10 #7}

In the minutes of the Stated Meeting of June 13, 2023, it was recorded that the following have been appointed to serve on the Administrative Commission for Grand Rapids Eastminster: Elder Cal Bosman (Grand Haven First); Elder Judy Burnside (Spring Lake); Elder Edward Coke (Grand Rapids Westminster); and Rev. Nick Marlatt (Hastings First).

Significant actions during 2023:

1. The AC began meeting with the Session of EPC-GR with Rev. Laurie Hartzell, interim pastor, as Session moderator. The congregation had been informed of the impending closure of the church; Pre-School notified that the location would be guaranteed through end of 2023; Eastminster Fund Trust (EFT) provided recommendations for use of remaining restricted and unrestricted funds, which were taken under advisement by the AC until we had a more complete view of financial requirements of the church moving forward.
2. Building Inspection was completed and the required parking lot repair addressed. Property Appraisal ordered and completed. Conversations and building tours began with interested parties. Ideally, the hope was to find another faith-based organization to use the building.
3. A Congregational Meeting was held on August 20, 2023, to vote on the date of the final worship service – November 19, 2023.
4. Throughout this year, Rev. L. Hartzell continued to provide pastoral support to the members of the congregation with worship, weekly email updates, encouragement, and church visits as they looked for new church homes.
5. The AC assumed original jurisdiction, taking responsibility for the property, building, Pre-School and employees. The EPC-GR Session was responsible for the other things necessary to close the church – the final celebration, artifacts, and the items in the building.
6. On November 19, 2023, many former members and attendees of EPC-GR were present at this beautiful service of remembrance and thanksgiving, celebrating over seven decades in this community.
7. Patriot Realty was selected by the AC to assist in preparing Requests for Proposals (RFP), which were distributed to all interested parties, with responses due by October 27, 2023. Eastminster building was appraised at \$640,000 with the building to be sold “as is”. The AC received three offers, each with different contingencies and conditions, and selected one group to begin negotiations.
8. Another congregational meeting was held on November 5, 2023, at which the Eastminster congregation approved the following:
 - a. The dissolution of the congregation when the way be clear, but not later than November 5, 2024.
 - b. Extending the terms of the currently serving elders and trustees of the Session for one year.
 - c. Conveying to the Presbytery of Lake Michigan all real property held by Eastminster Presbyterian Church of Grand Rapids, Michigan.
9. At the December 5, 2023, Stated Meeting, the Administrative Commission recommended, and it was approved:
 - a. That the Presbytery of Lake Michigan authorize the sale of the building and property described (in the Kent County Tax Description for Parcel 41-18-04-332-001) to a bidder who offers more than the appraised value of the property, if the way be clear.

- b. That the Presbytery of Lake Michigan authorize the Stated Clerk, the Rev. Dr. Fran Lane-Lawrence; the treasurer, Kirk Truesdell; or the President of the Corporation, David Logan, jointly or individually, to execute all documents necessary to implement this decision.
10. On December 21, 2023, the closing for the sale of the Eastminster Presbyterian Church Grand Rapids building was completed, with the new owners the Grand Rapids Matu Christian Church, who gratefully held their Christmas Eve worship service in their new home. The Preschool was allowed to remain in the building until the end of the school year in May 2024. Rev. L. Hartzell continued part-time providing pastoral support to the remaining members, the staff of the Eastminster Preschool, and answering questions for the new congregation in the building.

Updates throughout 2024:

1. On January 16, 2024, a combined meeting with the Administrative Commission, the Session, and the Eastminster Foundation Trust board members was held regarding the distribution of the remaining funds in the trust, so that the accounts could be closed and records gathered to submit to PLM archives.
2. On January 21, 2024, a beautiful worship service was held by the Matu church at their new location with Rev. Laurie Hartzell providing the sermon alongside a translator. Many members of EPC-GR attended to welcome the new congregation and several former members participated in a special prayer of blessing.
3. It was anticipated that the Eastminster Preschool would be moving to Shawnee Park Church under the new name of East Village Preschool and would establish their own 501(c)3. Once the Preschool was no longer under Eastminster's 501(c)3, the EPC-GR corporation could be dissolved.
4. The AC prepared an update letter which was sent to the remaining membership, providing an overview of the process taken by the Session and the Administrative Commission since it was constituted in July of 2023.
5. Throughout the spring and summer, a review, verification, and consolidation of the church historical records, and current records took place, and once completed were forwarded to the office of the Presbytery of Lake Michigan for archiving.
6. On May 14, 2024, at the final meeting with the Session, a decision was made that June 28, 2024, would be the date of dissolution for the congregation and corporation of Eastminster Presbyterian Church Grand Rapids. The letter of Intent to Dissolve was submitted by Katie Madison, the Eastminster Chair of the Corporation, to the Michigan Department of Licensing and Regulatory Affairs (LARA) on June 28, 2024. The AC would continue to function as it wraps up remaining issues related to expected monies from the still outstanding Employee Retention Credit. This final meeting included words of encouragement, appreciation, along with prayer and litany acknowledging the grief that comes with closing the church, and to honor the work, dedication and future of the Session members.
7. On May 18, 2024, the Preschool held a 50th Anniversary celebration with parents and community, showcasing their art and receiving encouragement as they moved to their new location at Shawnee Park Church. However, later in the year the Administrative Commission learned that the Eastminster Preschool was not able to open as planned because the Shawnee Park Church building did not meet the required State regulations. The board is being re-formed with a new director and is working with Shawnee Park Church to resolve the issues in the hope that the preschool will be ready to open in the fall of 2025.

Finalizing the process in 2025:

1. On January 2, 2025, a check from the IRS for the long-awaited Employee Retention Credit was received for \$16,389.24. This check was deposited by the Presbytery of Lake Michigan to reimburse for expenses incurred in the dissolution process.
2. On February 6, 2025, a final communication letter was sent to the former members of Eastminster Presbyterian Church Grand Rapids providing a final update, and answering questions that arose since the previous communication.

Recommendation:

The Administrative Commission of Eastminster Presbyterian Church Grand Rapids, MI believes that it has fulfilled the provisions of its mandates as originally given and respectfully requests that it be dismissed as of April 1, 2025.

Yours in Christ,

Elder Ed Coke, Moderator (Grand Rapids Westminster)

Elder Judith Burnside, Recording Clerk (Spring Lake)

Elder Cal Bosman (Grand Haven)

Rev. Nick Marlatt (Hastings)

First Presbyterian Church of Marshall, MI

Presbytery of Lake Michigan

Administrative Commission for First Presbyterian Church of Marshall, MI

March 8, 2025

The Members of the Administrative Commission (AC) continue to work diligently and pastorally with the Session of the First Presbyterian Church of Marshall. The AC coordinated volunteer support to assist the Marshall Session in conducting and completing the Presbytery required financial review for 2023. AC member Brad Sparks and PLM Budget and Finance moderator Beth Dyer assisted in the successful completion of the financial review.

On December 1, 2024, the 90-day contract of the Stated Supply Pastor, Rev. Charlotte Ellison, was renewed.

After a Mission Study Kick-Off Training Session at the end of 2024, Session communicated they intend to begin a Mission Study in March of 2025. This will be completed with support from AC member Nancy Toth.

On January 23, 2025, Amber Nettleton and Cal Bremer met with the Session and Pastor Charlotte to “check in” in-person. The time of meeting included sharing progress updates and plans for moving forward.

In an attempt to provide clear communication and support, AC member Nancy Toth attended the February 2, 2025, Session meeting at FPC Marshall.

On February 14, 2025, the AC submitted a written report of progress and plans to include in the 2024 Annual Report of the Congregation. AC member Brad Sparks will attend the Annual Meeting of the Congregation on February 23, 2025.

AC member Amber Nettleton will attend the March 2, 2025, meeting of the Session. The AC will continue to support the session in their ministry as they complete their mission study.

Respectfully Submitted by
The AC for Marshall First Presbyterian Church

Rev. Amber Nettleton (Kalamazoo First)
Elder Nancy Toth (Jackson First)
Trustee Brad Sparks (Grand Rapids Westminster)

First Presbyterian Church of Richland, MI
Presbytery of Lake Michigan
Administrative Commission for First Presbyterian Church of Richland, MI
March 8, 2025

The Richland Administrative Commission continues its work. Since the last Stated Meeting in December 2024, the AC representatives met with the Richland Session on December 11, 2024, on January 8, 2025, and on February 12, 2025. Rev. Dr. Seth Weeldreyer served as moderator for these meetings.

The Congregational Meeting was held on January 26, 2025. The Rev. Kathleen Robertson King served as moderator for the meeting. Elder Stuart Deming and the Rev. Cal Bremer, Assistant to the Executive Presbyter, were present at the meeting. Elder Deming presented an overview of the work and goals for the AC. Of special note was the unanimous congregational approval of changes to the Richland By-Laws. Elder Jill Steele and Clerk Rick Foster previously met with Presbytery Stated Clerk, Rev. Fran Lane-Lawrence, to fashion the By-Law revisions that would conform to polity changes that occurred since the last revision of the Richland By-Laws which took place over 25 years ago.

Rev. Kristin Stroble continues to assist with COM related issues with special emphasis on the process of moving toward staffing in the interim following the previous three-decade pastorate. Rev. Stroble consults with and coordinates her work with the AC.

On February 17, 2025 the AC approved the MDP [Ministry Discernment Profile} that had been approved by the Richland Session on February 12, 2025.

Officer training dates for Elders and Deacons this Spring are being coordinated by the Richland church and Presbytery staff. Rev. Kristin Stroble and Presbytery Stated Clerk, Rev. Dr. Fran Lane-Lawrence, have agreed to provide the training.

The AC members are grateful for the cooperative spirit which characterizes the relationship between the AC and the Richland congregation. And we request your prayers for all involved.

Elder Stuart Deming (Kalamazoo First), Rev. David Milbourn (HR), and Rev. Dan Anderson (Spring Lake).

Fairplain Presbyterian Church of Benton Harbor, MI
Presbytery of Lake Michigan
Administrative Commission for Fairplain Presbyterian Church of Benton Harbor, MI
March 8, 2025

The Benton Harbor Fairplain Presbyterian Church has been engaged in discernment concerning its future for at least 3 years. They have utilized assistance from the Commission on Ministry, consulted with Presbytery staff members, and explored possible joint ministry with other congregations. These efforts culminated during the fall of 2024, as the congregation moved toward dissolution. The Presbytery appointed a Commission made up of the Rev. Helen Havlik, Moderator; the Rev. Linda Male, Secretary; and Ruling Elder Marlene Smith.

The Administrative Commission for Fairplain Presbyterian Church of Benton Harbor exists to support the congregation in its decision to end their ministry as a Presbyterian congregation and to assist in dealing with the implications of this decision.

This report is provided to the Presbytery of Lake Michigan as an update on the progress of the Administrative Commission for Fairplain Presbyterian Church Benton Harbor:

At the December 3, 2024, Stated Meeting the Presbytery of Lake Michigan approved the request from the Fairplain Presbyterian Church for dissolution of the congregation and corporation.

The terms for elders Pete Wendel, J. Michael Hall, Leslie Gilreath, and Marlene Smith (clerk of session) and trustee Robert Smith were extended until the dissolution is complete on or before September 30, 2025.

The final worship service was held on December 29, 2024, in the sanctuary. Worship included a celebration of the Lord's Supper and was led by Rev. Laurie Hartzell (preacher), Rev. David Schell (former pastor), and church liturgists and musicians. Following the service over 100 worshippers enjoyed a catered lunch.

The Session meets regularly, moderated by AC member Linda Male; ruling elder Marlene Smith continues to function as clerk. An in-house audit is done. Two part-time employees continue with the activities necessary to provide required records to the Presbytery and for stability in the church building until an offer is accepted.

Clerk Marlene Smith has processed a few requests for membership transfers to First Presbyterian Church of Benton Harbor, as well as two requests for transfer to First Congregational Church of St. Joseph, MI. The Session will process further transfers as they are requested. Some of the members have expressed an interest in attending a different church in a location closer to their homes. Rev. Scott Paul-Bonham has agreed to provide limited pastoral care until the dissolution is completed.

The church building was listed by Patriot Realty in January 2025 for \$595,900. The listing generated multiple inquiries. The building was viewed by twelve different parties who envisioned a variety of uses for the building. Some of these parties viewed the property multiple times. Some of these wished to enter a land contract for the purchase of the property; the AC declined to consider any land contract offers. Several worshipping communities who viewed the building withdrew their interest because they were unable to afford the purchase and maintenance of the building. Currently there are more than 55 former church and school buildings for sale in Michigan. Most that have sold, did so at a price discounted from the original listed price, a phenomenon that has proven true for the PLM over the past few years.

The AC meeting on Monday February 17, 2025, reviewed an offer of \$555,000 from the Central Wesleyan Church of Holland dba Overflow Church. The AC decided to proceed with recommending acceptance of this offer to the March 08, 2025, Stated Meeting. The offer is subject to completion of inspections, attorney reviews, acceptance of elevator inspections, bank approval of line of credit draw, approval by Central's elder board, congregation, and by the Great Lakes Region of Wesleyan Church. The AC celebrates the potential for another worshipping community to use this building for ministry.

The compressed time frame of fewer than three weeks means that some of the conditions cannot be met by the time of the Stated Meeting. However, we believe that delaying decisions until the June Stated Meeting is not prudent for either the PLM or for Central Wesleyan Church of Holland. There are continuing utility costs associated with the building, and we recognize that vacant buildings can become targets for vandalism.

If the following recommendations are approved by the PLM at this Stated Meeting, closing on the sale is anticipated within one week following the PLM decision and confirmation of approval by the purchaser.

The Administrative Commission recommends that:

1) The Presbytery of Lake Michigan approves the sale of properties described below for the sum of \$555,000 to Central Wesleyan Church dba Overflow Church.

2) The Presbytery of Lake Michigan authorizes the Fairplain Administrative Commission to make such adjustments in price and conditions of the sale as the Commission deems appropriate to consummate the sale.

3) The Presbytery of Lake Michigan authorizes the Stated Clerk, the Rev. Fran Lane-Lawrence; the Treasurer, Kirk Truesdell; or the President of the Corporation, Beth Dyer, jointly or individually, to execute all documents necessary to implement the sale to Central Wesleyan church of Holland dba Overflow Church.

LEGAL DESCRIPTION Land situated in the Township of St. Joseph, Berrien County, Michigan:

PARCEL 1

Part of the Northeast Quarter of Section 36, Town 4 South, Range 19 West, described as beginning at a point on the North line of said Section 36, that is 719.77 feet West of the Northeast corner of said Section 36; thence West along said Section line 30 feet; thence South 00 degrees 33 minutes East, along a line that is parallel to the East line of said Section, 234 feet; thence West 132 feet; thence South 00 degrees 33 minutes East 96 feet; thence East 162 feet; thence North 00 degrees 33 minutes West 330 feet to the place of beginning.

ALSO Beginning at a point on the North line of said Section, that is 587.77 feet West of the Northeast corner of said Section, said point being the Northwest corner of land now owned by Michael Faber and Lillian Faber, husband and wife; thence West, along Section line, 132 feet to the Northeast corner of land owned by Maud L. Enders; thence South, parallel to the East line of said Section along the East line of the Enders property, 330 feet; thence East, parallel to said North Section line, 132 feet to the Southwest corner of said Faber land; thence North, parallel to said East Section line, 330 feet to the place of beginning.

ALSO a strip of land 72 feet off the West side of a parcel of land described as: Commencing at a point 356 feet West of the Northeast corner of said Section 36; thence South 330 feet; thence West 231 feet; thence North 330 feet; thence East 231 feet to the place of beginning.

ALSO a strip of land approximately 0.77 feet in which throughout its length adjoining the above described property on the West thereof.

PARCEL 2

Part of the Northeast Quarter of Section 36, Town 4 South, Range 19 West, described as follows: Beginning at a point on the North line of said Section 36, that is 719.77 feet West of the Northeast corner of said Section 36; thence South 330 feet; thence West 162 feet; thence North 330 feet to the North line of said Northeast Quarter; thence East, along said Section line, 162 feet to the place of beginning.

EXCEPTING THEREFROM Beginning at a point on the North line of said Section 36, that is 719.77 feet West of the Northeast corner of said Section 36; thence West, along said Section line, 30 feet; thence South 00 degrees 33 minutes East, along a line that is parallel to the East line of said Section,

234 feet; thence West 132 feet; thence South 00 degrees 33 minutes East 96 feet; thence East 162 feet; thence North 00 degrees 33 minutes West 330 feet to the place of beginning.

11-18-0136-0004-03-3

If provided above, any address and tax parcel number are solely for informational purposes, without warranty as to accuracy or completeness. If inconsistent in any way with the legal description above, the legal description shall control.

The AC is grateful for the work already accomplished by Marlene Smith and the Fairplain Session. Until the dissolution is complete the AC continues to support the Session and Trustee members. Your prayers are appreciated for a good and healthy completion to this emotional task.

The Rev. Helen Havlik (HR), Moderator

The Rev. Linda Male (HR), Secretary

Ruling Elder Marlene Smith, Clerk of Session

This concludes the reports of the Administrative Commissions.

This concludes the Clerk's Report

5. **To receive** the following report from the Commission on Ministry:

**REPORT OF THE COMMISSION ON MINISTRY
STATED MEETING of the PRESBYTERY of LAKE MICHIGAN
March 8, 2025**

Since the last Presbytery meeting, the COM Plenary has met once (February 25, 2025), and the Northern, Eastern, and Southwestern Regions have met as needed. COM Plenary had a retreat and training day (February 25, 2025). The following report deals with actions that the Commission has recommended to the Presbytery, actions taken by the Commission and its Regions on behalf of the Presbytery, and other matters of a general nature.

REPORT ON ACTIONS REGARDING CALLS, INSTALLATIONS, AND RELATED MATTERS:

1. **A motion prevailed** to approve the minutes of the COM Plenary meeting of November 19, 2024.
2. **A motion prevailed** to approve the minutes of the COM Regions since the November 19, 2024, Plenary meeting.
3. **A motion prevailed** to approve the Presbytery of Lake Michigan Pulpit Supply Policy.

4. **A motion prevailed** to approve the Presbytery of Lake Michigan Administrative Leave Policy.
5. **A motion prevailed** to dismiss Rev. Scott Crane to Trinity Presbytery effective November 19, 2024.
6. **A motion prevailed** to add Rev. Ruth Lowry to the Pulpit Supply List.
7. Allegan, First: **A motion prevailed** to allow Elder Sheri Harris, CRE, to continue working under her 2024 contract until an AC is appointed. **A motion prevailed** to approve and accept Elder Sheri Harris's resignation and to approve her continued presence in the manse until March 15, 2025. **A motion prevailed** that COM will take action in the absence of a session at First Presbyterian Church of Allegan, MI. **A motion prevailed** to appoint Rev. Cathy Hoop as moderator of the Session until March 8, 2025. **A motion prevailed** to recommend to the Presbytery that an Administrative Commission granting Original Jurisdiction be appointed.
8. Battle Creek, Pennfield: **A motion prevailed** to appoint Rev. Annamarie Groenenboom as moderator for the congregational meeting on February 2, 2025.
9. Battle Creek, Westlake: Rev. Lorenzo Small and Rev. Annamarie Gronenboom trained Elder Kerri Comai on January 27, 2025, to administer communion.
10. Buchanan: **A motion prevailed** to approve the following covenant agreement between First Presbyterian Church of Buchanan, MI, and Elder David Habicht as Part-Time (26 hours) Temporary Commissioned Ruling Elder effective January 1, 2025-December 31, 2025.

Cash Salary	\$19,000
Housing Allowance	\$19,000
Total Effective Salary	\$38,000

Professional Development/Books	\$ 2,500
Car Expenses (including mileage)	\$ 4,000
Vacation	8 weeks, including 8 Sundays
Continuing Education	14 days, including 2 Sundays

11. Cassopolis United: **A motion prevailed** to approve the following covenant agreement between United Presbyterian Church of Cassopolis, MI, and Rev. Brian Madison as part-time (30 hours) Temporary Stated Supply Pastor effective September 1, 2024-August 31, 2025.

Cash Salary	\$21,707
Housing Allowance	\$14,900
Total Effective Salary	\$36,606
BOP (Covenant Package)	\$3,661

Professional Development	\$ 800
Travel Reimbursement	\$100
Book Allowance	\$300
Professional Expenses	\$100
Vacation	44 days, including 6 Sundays

Continuing Education 14 days, including 2 Sundays

12. Gobles Bethany: **A motion prevailed** to authorize Elder Kristy Payne to administer communion through November 1, 2025.

13. Kalamazoo First: **A motion prevailed** to approve the Covenant Agreement between Rev. Chrissy Westbury and First Presbyterian Church of Kalamazoo as full-time Stated Supply effective January 1, 2025-December 31, 2025.

Cash Salary	\$50,000
Housing Allowance	\$24,000
Cash in lieu of health care	\$14,000
Total Effective Salary	\$88,000
Board of Pensions	\$8,800
Professional Development	\$ 2,500
Mileage Reimbursement	\$ 2,000
Professional Expenses	\$ 2,500
Vacation	4 weeks, including 4 Sundays
Continuing Education	2 weeks, including 2 Sundays

- A motion prevailed** to approve the Covenant Agreement between Rev. Amber Nettleton and First Presbyterian Church of Kalamazoo as part-time (12 hours) Stated Supply effective January 1, 2025-December 31, 2025.

Housing Allowance	\$20,875
Total Effective Salary	\$20,875
Professional Development	\$ 1,000
Mileage Reimbursement	\$ 1,000
Professional Expenses	\$ 1,000
Vacation	4 weeks including 4 Sundays
Continuing Education	2 weeks including 2 Sundays

14. Lake City First: Approve the following covenant agreement between First Presbyterian Church of Lake City, MI, and Rev. Janice Jasperse as part-time (20 hours) Temporary Stated Supply Pastor effective October 1, 2024-September 30, 2025.

Cash Salary	\$21,854
Housing Allowance	\$12,600
Medical Reimbursement	\$3,100
Total Effective Salary	\$37,554
Professional Development/ Reimbursement	\$ 1,500
Mileage Reimbursement	\$1,800
Vacation	7 weeks, including 9 Sundays
Continuing Education	14 days, including 2 Sundays

15. Lansing North Westminster: Rev. Annamarie Groenenboom provided training to the new clerk of session on January 6, 2025.

16. Plainwell First: Rev. Fran Lane-Lawrence wrote a letter to the Board of Pensions informing them that Rev. Lowry's final day will be December 31, 2024. **A motion prevailed** to approve Rev. Lorenzo Small as moderator for the January Session meeting on January 12, 2025.
17. Richland: **A motion prevailed** to appoint Rev. Dr. Seth Weeldryer (Kalamazoo First) as moderator until an interim is found.
18. Schoolcraft: A fit interview was completed by Rev. Mark Pawlowski and Rev. Philomena Ofori-Nipaah on November 13, 2024. Rev. Kragt's background check was completed and reviewed by Rev. Fran Lane-Lawrence. Rev. Lane-Lawrence completed an executive check. Rev. Tom Kragt received the Conflict of Interest and Sexual Misconduct policies. **A motion prevailed** to approve the Covenant of Agreement between Rev. Tom Kragt and First Presbyterian Church of Schoolcraft, Michigan as part-time (25 hours) stated supply pastor effective January 1, 2025-March 31, 2025.

Cash Salary	\$27,128.13 (annual)
Total Effective Salary	\$27,128.13 (annual)
Mileage Reimbursement	IRS Rate
Vacation	1 week including 1 Sunday

This concludes the report of the Commission on Ministry.

PRESBYTERY OF LAKE MICHIGAN
REPORT OF THE COMMISSION ON THE PREPARATION FOR MINISTRY
March 8, 2025

The Commission met twice since the last Stated Meeting of the Presbytery – regular stated meetings on January 28, 2025, and February 25, 2025. The Commission did not meet in December 2024. The following report deals with actions that the Commission has recommended to the Presbytery, actions taken by the Commission on behalf of the Presbytery, and other matters of a general nature.

1. **A motion prevailed** to approve the minutes of the Commission on the Preparation for Ministry of November 26, 2024, and January 29, 2025.
2. On February 25, 2025, **a motion prevailed** to move Nathan Martins to candidacy.
3. On February 25, 2025, **a motion prevailed** to enroll Steve Zeoli as an Inquirer under care of the Presbytery of Lake Michigan.

This concludes the report of the Committee on the Preparation for Ministry.

This concludes the Consent Agenda.