

FIRST PRESBYTERIAN CHURCH OF LANSING, MICHIGAN
DIRECTOR OF CHRISTIAN EDUCATION AND YOUTH MINISTRY

Position Purpose

The Director of Christian Education and Youth Ministry leads, coordinates, plans, and resources the Christian Education and Youth Ministry programs for the children and youth of First Presbyterian Church of Lansing. These programs and activities should build up the children and youth of the church educationally, spiritually, and relationally in fellowship. This mission also serves to quickly integrate and help grow the faith of children and youth who are new to us and integrate them into the life of the church.

First Pres has a deep commitment to social justice and community engagement. The church also values a diverse workplace and strongly encourages Black, Indigenous and People of Color (BIPOC), LGBTQ+ individuals, and people with disabilities to apply for this position.

Accountability and Position Status

The Director of Christian Education and Youth Ministry is supervised by the Pastor as head of staff and accountable to the Session, Personnel Committee, and Youth Education Committees.

This is a part-time, 20 - 25 hour per week, "at will", exempt position.

Personal Qualities

Ideally, this is an engaging, creative, energetic servant leader who is passionate about building a child and youth education and ministry program where Christian faith is developed and nurtured.

An excellent communicator.

A relational person who can recruit volunteers and connect the larger congregation with the youth individually and youth ministry generally.

A collaborative team player, with a teachable and coachable spirit, who becomes an integral part of a supportive church staff.

Flexible to work with staff and the congregation on projects and functions that go outside of the formal position description.

Motivated to learn and grow as well as demonstrating a high level of integrity, work ethic, & self-care.

Physically and mentally energetic and willing to work flexible hours.

A person of Christian Faith.

Able to commit to 1st Presbyterian's Vision 2020 Statement and support the "open and affirming" policies and culture of our church.

Qualifications

College degree preferred, seminary and other post-graduate training beneficial especially as it would contribute to knowledge and expertise in Christian Education and Youth Ministry.

Relevant experience preferred.

Background with multi-ethnic environments, urban ministry, or non-traditional church environments beneficial but not required.

Being well versed in using technology to communicate, especially social media tools.

Responsibilities

Provide supervision, coordination, planning and resources for education classes for children and youth of all ages throughout the year, as well as for educational events and special seasonal activities.

Coordinate Christian Education programs with other church activities.

Serve as liaison between Christian Education programming and committees and the church staff.

Develop programs for the youth of the church for ministry to them individually, to build fellowship among them, and to integrate the youth into congregational life more broadly.

Recruit volunteers and develop leaders within the congregation for the nurture and education of children and youth.

Partner with the Youth Education committee including helping to manage its budget and finances.

Build relationships with other churches in the area, Presbyterian and others of compatible faith, and collaborate on programming and fellowship when beneficial.

Collaborate with the Director of Congregational Life and Outreach on intergenerational activities and ministry opportunities.

Supervise and coordinate the Child Care program, including the hiring and supervision of childcare staff and volunteers.

Oversee and help implement the church's Child Protection Policy.

Evaluate programs and make revisions as appropriate.

Provide resource assistance and support for the Elizabeth Wills Library and the church Library Committee.

Other duties to advance the mission of 1st Presbyterian Church.

Relationships

This position works closely with staff, the Youth Education committee, and the children and youth and their families. They also work with the larger congregation, especially the adults who join the team ministering directly to children and youth.

Evaluation

Performance reviews will be conducted as needed by the Pastor as Head of Staff.

Approved by Session

5/19/21